SWIFT CURRENT ACADEMY
CODE OF CONDUCT

Swift Current Academy is committed to providing a safe, caring and inclusive learning and working environment by promoting respect, responsible citizenship and academic excellence. A positive school climate exists when all members of the school community feel safe, comfortable and accepted.

The Standards of Behaviour outlined apply to all members of the school community, including students, parents and guardians, school staff, volunteers and visitors when:

- on school property;

- traveling on a school bus;

- participating in extra-curricular activities;

- participating in off-site school-sponsored activities; or

- engaging in an activity which will have an impact on the school climate.

A) Standards of Behaviour

All members of the school community are expected to:

- respect and comply with federal, provincial and municipal laws;

- demonstrate honesty and integrity;

- respect the rights of others and treat one another with dignity and respect at all times, regardless of economic status, race, colour, national or ethnic origin, language group, religion, gender, sexual orientation, gender identity, age or ability;

- show proper care and regard for school property and the property of others;

- take appropriate measures to help those in need;

` Use technology in a responsible and appropriate manner

B) Inappropriate Behaviours

In abiding by **Swift Current Academy's** Standards of Behaviour, all members of the school community are expected to refrain from:

- breaking federal, provincial or municipal laws;

- any behaviour that discriminates based on economic status, race, colour, national or ethnic origin, language group, religion, gender, sexual orientation, that intentionally hurts (physically, socially, or emotionally) another person;

- making derogatory or hateful comments toward an individual or group of people;

- threatening an individual or group of people;

- threatening to damage or destroy property;

- injuring an individual, group of people or property;

- using technology to intentionally abuse or bully another person or interfere with the positive climate of the school;

> Examples of violating this code include: **Instant Messaging Harassment** – sending hateful threatening messages, warning wars, creating a screen name similar to another person's name (adding an "e" or one less "l") and then saying embarrassing or inappropriate things on it, **taking passwords** – impersonating a person online, changing a person's profile and/or locking a person out of their account, **profiles or blogs** – using these to damage another person's reputation or invade their privacy (writing about a person's private home life), **websites** – creating a page specifically designed to insult someone, posting someone's private information online, **sending pictures through IM's, TM's or Emails** – these include degrading pictures, sending pictures of students in compromising situations (doing something illegal, private pictures, etc.), **Internet polling** – who's popular? Who's not? **Sharing secrets, spamming**, etc.

- using language that is violent, profane or discriminatory;

- wearing clothes that depict violence, profanity or discrimination.

C) Proactive Strategies

Expected behaviours as identified in **Swift Current Academy's** Standards of Behaviour will be encouraged and supported through the school-wide practices listed below.

- Behavioural expectations are discussed with all members of the school community during scheduled meetings.

- Standards of Behaviour for students are reviewed, practiced and discussed on a regularly scheduled basis and as needed.

- Standards of Behaviour are applied consistently by all staff.

- Students are presented with a choice of behaviours and related consequences to enable them to make an informed choice before acting.
- Appropriate behaviours are modelled by school staff.
- Appropriate student behaviours are acknowledged by staff.
- Teachers contact parents/guardians to provide feedback on student behaviour and accomplishments.
- Curricular and extra-curricular programs that promote social skill development are available. For example: an Alternate Program, peer mentoring, a Gay-Straight Alliance (GSA), Roots of Empathy, arts and athletics.
- Environmental and/or programming changes are considered.
- Referral for assessment may be considered by the Service Delivery team.
- The student may be referred for counselling.
- Referral to district staff or outside agencies may be considered.
- Teachers consistently document inappropriate student behaviour.
- Focused support is available for small groups and individual students.

D) Reactive Strategies

In response to inappropriate student behaviour, teachers and administrators of **Swift Current Academy** shall utilize a Reactive Strategy, depending on:
- the level of the behaviour as determined by the school Discipline Plan;
- circumstances of the behaviour:
    - the other people involved (students/staff/etc.)
    - the environment
    - precipitating factors
    - special circumstances
- past reactive strategies utilized for this student and the frequency of the behaviour;
- the student's exceptionality and/or Individual Education Plan (IEP).

Level 1 (minor) Behaviours include but are not limited to:
- Inappropriate language
- Non-compliance
- Homework incomplete
- Disrespecting other students
- Inappropriate clothing
- Eating during class
- Inappropriate use of electronic devices or technology
- Late for class/attendance
- Dishonesty

Level 2 (middle) Behaviours include but are not limited to:
- Disrespecting teachers
- Disrespecting teacher/students personal property
- Smoking on school property
- Skipping of school

Level 3 (majors) Behaviours include but are not limited to:
- Fighting/physical aggression
- Defiance
- Vandalism
- Drugs and/or alcohol use
- Sexual behavior
- Theft
- Sexual harassment
- Serious threat/intimidation of others both in person and/or digitially
- Inappropriate internet sites or print material
- Cheating/Plagerism

Appropriate school response to Level 1 student behaviours (those behaviours which are responded to by the teacher witnessing the behaviour):

- verbal reminders
- model expected behaviour
- re-teach the expected behaviour
- offer choices and consequences of the choice
- home contact
- peer mentoring
- peer counselling
- parent/school conference
- skill building

Appropriate school response to Level 2 student behaviours (student behaviours which are referred to the administration) include strategies listed for Level 1 behaviours, plus:

- natural consequences
- self-reflective exercise
- restitution
- loss of privileges
- monitor behaviour
- mediation
- restorative justice

- restricted access to facilities/activities
- referral to school counselor
- detention

Appropriate school response to Level 2 student behaviours (student behaviours which are referred to the administration) include strategies listed for Level 1 & 2 behaviours, plus:

- behaviour contract
- behaviour management plan
- referral to school counsellor
- pre-referral process
- police involvement
- in-school suspension
- out-of-school suspension

Swift Current Academy is committed to the practice Positive Behaviour Supports (PBS) as outlined in the Department of Education's Safe & Caring Schools Policy at www.gov.nl.ca/edu/k12/studentsupportservices/publications/scs_prov_policy.pdf.

Student Section

We the students of **Swift Current Academy** agree to:

1. Comply with the authority and recognized educational expertise held by all teachers.

2. Extend the same respect to other school personnel (secretary, caretaker, bus driver, volunteers, or visitors)

3. Be courteous in word and action to others

4. Treat others as equals

5. Allow others to work without undue distraction or disruption

6. Respect the rights of others and their property

7. Refrain from inappropriate displays of affection

8. Attend school daily unless there is a documented or valid reason

9. Comply with school expectations around proper use of technology

10. Follow the guidelines outlined by administration in regards to driving/parking on school property.

11. Dress appropriately for a public school setting

12. Respect school property

Teacher Section

We the teachers of **Swift Current Academy** agree to:

1. Treat all students with respect in both words and actions.

2. Maintain the privacy and confidentiality of all students unless it is required to reveal such information, and then only to the parties who need the information (administration, guidance, law enforcement or Child Protective Services)

3. Deliver curriculum without distortion, bias or personal prejudice.

4. Communicate with parents as the need arises to ensure they are fully aware of their child's progress.

5. Return assessments in a timely manner as outlined in the District's Assessment and Evaluation Policy.

6. Attend to classroom responsibilities as assigned by administration.

7. Endeavour to understand and respect the values and traditions of diversity represented within the classroom and the community.

8. Maintain a positive and active role in the school community.

9. Comply with school expectations around proper use of technology

10. Dress appropriate for a public school setting

We the parents/guardians of **Swift Current Academy** agree to:

1. Check in at the office when visiting for any reason

2. Adhere to all school/district policies

3. Treat all students, teachers and support staff in an appropriate and respectful manner

4. Use proper care and diligence when driving on school property

5. Notify the school when students are absent for any reason and/or to sign them out when leaving during the instructional day

6. Ensure students are in regular attendance

7. Assume the responsibility of effective communication with teacher/school regarding academics

8. Address issues and concerns with the classroom teacher first and then administration when/if the issues cannot be resolved